

**TOWN OF KIRKWOOD
WORK SESSION**

April 27, 2023

Present: Supervisor Lewis Grubham
Councilmember William Diffendorf, Jr.
Councilmember Katie Legg
Councilmember Sandy Wasson
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works

1. Discussion – Resolution awarding the Sealed Bid for the Stratmill Road Water Tank Rehabilitation Project to R. DeVincentis Construction, Inc., being the lowest responsible bidder at \$220,000, broken down as follows:

- Item A: \$12,000 – Concrete Dome Repair
- Item B: \$120,000 – Cleaning Exterior Tank & Repainting
- Item C: \$48,000 – Cleaning Interior Tank
- Item E: \$12,000 – Cleaning Interior Piping
- Item F: \$30,000 – Access Dome Hatch

It was decided that Item D (Waterproof Coating Interior Tank) would not be completed at this time for budget reasons.

2. Discussion – Road Work. (LCG)

In addition to the already approved paving roadwork for 2023, Supervisor Grubham discussed a few other roads that could get paved this year. If agreed upon, Krager Road would be paved and Johnson Road will be two-thirds complete this year. A list of the suggested road projects is on file in the Town Clerk's office. **Resolution.**

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3. Summer Schedule: (LCG)

Resolution combining the June 27, 2023 Work Session and the July 3, 2023 Town Board Meeting into one night to be held Monday, June 26, 2023.

Resolution combining the July 25, 2023 Work Session and the August 1, 2023 Town Board Meeting into one night to be held August 1, 2023.

Resolution combining the August 29, 2023 Work Session and the September 5, 2023 Town Board Meeting into one night to be held September 5, 2023.

4. Resolution scheduling a Special Town Board Meeting for December 26, 2023, after the Work Session, for the purpose of auditing year end bills and any other business that may come before the Board. (LCG)

5. Discussion – pursuant to section 3A(e) of Local Law No. 2-1979 entitled “A Local Law Regulating the Use of Parks of the Town of Kirkwood”, authorizing the Town Clerk to issue a permit to the Kirkwood Town Fair, Inc., for the use of the entire Kirkwood Veterans River Park on August 10, 11, and 12, 2023 without any permit fee to guarantee proper clean up after each use. (LCG)

Resolution.

6. Discussion - Resolution pursuant to Not-For-Profit Corporation Law Section 1402(c)(3) approving the Membership Roster for Five Mile Point Fire Company, with the understanding that the members so approved will be assigned for which they have been qualified, in accordance with the attached roster. (LCG)

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- 7. Discussion – Resolution ratifying a resolution authorizing the Supervisor to sign the Light Emitting Diode Street Light Conversion Letter Agreement with NYSEG, regarding a light on Barlow Road, in accordance with the attached agreement. (LCG)**

Councilmember Diffendorf reiterated that this new LED light will save the Town a lot of money.

- 8. Discussion – Resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Michael Mucci as Justice of the Peace and Marchie Diffendorf as Planning Board Chair, in accordance with the attached resolution. (LCG)**

- 9. Discussion – Installation of new door and frame at Code Building. (LCG)**

Supervisor Grubham explained the door is very hard to open, it rusted out, and needs to be fixed as soon as possible. *Resolution.*

- 10. Discussion – Humane Society Fundraiser – September 30, 2023 – River Park. (SMW)**

Councilmember Sandy Wasson is working with the Humane Society to get the Cruising for Paws fundraiser set up at Veterans River Park on September 30, 2023. Attractions include a car show, crafts, a band or DJ, and non-profit food selections. The Humane Society will be sending in a Facilities Use form with insurance. *Resolution.*

- 11. Discussion – Resolution ratifying a resolution hiring Matthew Loftus as Water/Wastewater Maintainer to work in the Water & Sewer Department, effective April 25, 2023, at a rate of pay of \$22.00 per hour. (JAF)**

John Finch mentioned that Matthew Loftus had his 2B license and Distribution license.

- 12. Discussion – Joe Barton’s resignation. (JAF)**

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13. Discussion – Resolution ratifying a resolution authorizing John Finch to attend W20 U-Dig Certified Excavation Training & Renewal on April 14, 2023 and W20 Winter Workshop on April 28, 2023, at a cost not to exceed \$105.00. (JAF)

14. Discussion – Resolution hiring Robert J. Green as Equipment Mechanic, effective May 1, 2023, at a rate of pay of \$22.50 per hour. (JAF)

Mr. McKertich questioned John Finch on the start date of Robert Green and it was decided a vote would be held after the work session at board meeting so he was able to start on Monday, May 1, 2023 instead of waiting until the regular board meeting on Tuesday, May 2, 2023. John Finch mentioned he is short handed and needed him to start on the Monday date.

15. Discussion – Paving roads to Well 1 and Well 3 at a cost of \$14,500.00. (JAF)

Resolution.

16. Audit of Claims.

Sales Tax. Supervisor Grubham mentioned the first quarter sales tax money came in at approximately \$450,000.

Engineering Process/Racetrack Site. The engineering process is going on now, but more items were added to the list of things that John Mastronardi needs to look into, it is unknown when the report will be complete.