

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

October 5, 2021

A regular meeting of the Kirkwood Town Board was held on October 5, 2021 at 6 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham
Councilman Robert Weingartner
Councilman William Diffendorf, Jr.
Councilwoman Katie Legg
Councilman Arthur Shafer

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: September 7, 2021 Town Board Meeting and September 7, 2021 Public Hearing and September 28, 2021 Water & Sewer Benefit Unit Assessments Grievance Day.

PUBLIC PARTICIPATION: None

COMMUNICATIONS: None

COMMITTEE REPORTS:

Dog Control Report.

Councilwoman Legg reported numbers from the September Dog Control Report. A copy is filed in the Town Clerk's office.

Sand/Salt Barn.

John Finch reported that the concrete will be poured Thursday, and it will be ready for the canopy later this month. The new salt barn won't be used until next year since it is already so late this year.

Guardrails at Valley Park.

Supervisor Grubham met with the State two weeks ago about getting guardrails up at Valley Park next spring. There was another accident there today and the car went across the track and partially into the ballfield. Supervisor Grubham notified the State and was told they are hoping to get it done next year. Supervisor Grubham has a letter confirming it will definitely be done and he is going to contact the State again tomorrow to be sure it gets done.

Preliminary Budget.

The preliminary budget was handed out to the Board. It will be on the next work session agenda and up for discussion at that point. Supervisor Grubham mentioned the budget has a 0% tax increase with everything being covered that needed to be. He feels it's a good solid budget.

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OLD BUSINESS:

Councilman Diffendorf moved to adopt resolution, after a Public Hearing, adopting the 2022 Water & Sewer Benefit Unit Assessments, in accordance with the attached resolution. Councilman Shafer seconded.

Discussion. Supervisor Grubham noted that Jim Smith looked over Les Seidel's water and sewer units, after Les Seidel attended the grievance day on September 28, 2021, and has suggested they get lowered quite substantially from the original assessment. Mr. McKertich explained that a resolution is not needed since the change Jim Smith made is incorporated in the assessment roll he prepared. Councilman Diffendorf clarified this is regarding the units only. Mr. McKertich continued explaining that Les Seidel will have an increase from last year, it just won't be as much as originally proposed. Supervisor Grubham is going to provide Les Seidel something in writing explaining the change.

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilman Shafer moved to adopt resolution approving the 2022 Preliminary Budget and Directing a Public Hearing for October 26, 2021 at 6:00 PM. Councilwoman Legg seconded.

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilwoman Legg moved to adopt resolution authorizing an increase in pay for Sue Glovich and Mary Kay Sullivan of an additional \$1,000 each for the year 2022 and additional \$1,000 each for the year 2023, in addition to their normal pay raises each year. Councilman Weingartner seconded.

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilman Weingartner moved to adopt resolution authorizing Jones Specialty Services Group to replace three check valves and two gate valves at a cost not to exceed \$18,250.00, in accordance with the attached quote. Councilman Diffendorf seconded.

Discussion. Councilman Diffendorf questioned if this work would be done by the next work session. John Finch was unsure of when Jones Specialty Services Group would fit this into their schedule but will look into it, and he will also check on the availability of the gate valves.

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

120:21
Adopt
W&S Unit
Assessments

121:21
PH Scheduled
for 2022
Preliminary
Budget

122:21
Pay Increase
S.Glovich &
MK Sullivan

123:21
Replacement of
Valves by
Jones Specialty
W&S

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Councilman Diffendorf moved to adopt resolution hiring Aiden Ellsworth as a full-time temporary Laborer to work in the Water and Sewer Department beginning October 6, 2021 and ending December 31, 2021, with no benefits, and at a rate of pay of \$15.00 per hour. Councilman Shafer seconded.

124:21
Hire
A.Ellsworth
FT Laborer
W&S

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilman Shafer moved to adopt resolution authorizing an increase in pay for William Tozer of an additional \$1.50 per hour plus his contractual raise of \$.50 per hour for a total of \$2.00 per hour for 2022 and an additional \$1.50 per hour plus his contractual raise of \$.50 per hour for a total of \$2.00 per hour for 2023. Councilwoman Legg seconded.

125:21
Pay Increase
for B. Tozer
DPW

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilwoman Legg moved to adopt resolution authorizing Eastech Flow Controls, Inc., to replace the main board and keypad at Well 3, in accordance with the attached quote. Councilman Weingartner seconded.

126:21
Well #3
Repairs by
Eastech Flow
W&S

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilman Weingartner moved to adopt resolution authorizing Bill Diffendorf to attend PERMA's 2021 Fall Education Conference on Thursday, October 28, 2021 at Turning Stone Resort, with all reasonable expenses including tolls and mileage paid. Councilman Shafer seconded.

127:21
B.Diffendorf
PERMA
Education

Roll Call Vote: Councilman Diffendorf - abstain
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

NEW BUSINESS:

Councilman Diffendorf moved to adopt resolution authorizing the Transfer of Funds, in accordance with the attached Budget Adjustment Sheets. Councilman Shafer seconded. **Discussion.** Councilman Diffendorf asked John Finch to explain the parks equipment line for \$6,900 to cover zero turn mower and turf equipment. About six months ago the water department sold a 2012 mower for \$9,000 on the auction site; \$5,700 of that went to the parks department towards the turf groomer, the remainder of that money (\$3,300) went to the water department. To finish paying for the turf groomer \$1,200 was taken out of the contingency account.

128:21
Transfer of
Funds

Roll Call Vote: Councilman Diffendorf - yes
 Councilman Shafer - yes
 Councilwoman Legg - yes
 Councilman Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

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AUDIT AND PAYMENT OF CLAIMS:

129:21
Audit/Pay

Councilman Shafer moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims # 21001201 through # 21001341 in the total amount of \$ 226,417.08, which includes prepaid claims as authorized by resolution adopted January 5, 2021. Councilwoman Legg seconded.

Roll Call Vote:	Councilman Diffendorf	- yes
	Councilman Shafer	- yes
	Councilwoman Legg	- yes
	Councilman Weingartner	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

OTHER:

130:21
Attorney/Client
Meeting
Legal Advice

Councilwoman Legg moved to adopt resolution to recess to an attorney/client meeting for legal advice. Councilman Weingartner seconded.

Roll Call Vote:	Councilman Diffendorf	- yes
	Councilman Shafer	- yes
	Councilwoman Legg	- yes
	Councilman Weingartner	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

ADJOURNMENT:

Councilman Weingartner moved to adopt resolution to adjourn the meeting. Councilman Diffendorf seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 6:50 PM

Respectfully submitted,

Kelley M. Diffendorf
Town Clerk