

**TOWN OF KIRKWOOD  
TOWN BOARD MEETING**

**October 2, 2018**

A regular meeting of the Kirkwood Town Board was held on October 2, 2018 at 6:00 PM at the Joseph A. Griffin Town Hall with Supervisor Gordon Kniffen presiding.

Present: Supervisor Gordon Kniffen  
Councilman Robert Weingartner  
Councilman Lewis Grubham  
Councilman William Diffendorf, Jr.  
Councilwoman Linda Yonchuk

Also Present: Oliver Blaise III, Attorney  
Gayle Diffendorf, Town Clerk  
John A. Finch Jr., Commissioner of Public Works  
James Smith, Budget Officer

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:**

September 4, 2018 Town Board Meeting  
September 25, 2018 Grievance Day – 2019 Water & Sewer Benefit Unit Assessments

**PUBLIC PARTICIPATION:** None.

**COMMUNICATIONS:** None.

**COMMITTEE REPORTS:**

**NYS- Sexual Harassment Policy.**

Mr. Blaise reported: The State passed a law this past summer requiring that all employers have updated sexual harassment policies to be in place by mid-October with training completed by January. The State just released the policy they wanted implemented yesterday and Mr. Blaise' office is compiling that policy and he will provide a final version for the next Town Board meeting.

**Comprehensive Plan.**

Councilman Grubham reported: The Committee finally has the Comprehensive Plan updates very close to done and have passed it on to the County for their review, which they have to do under 239 review requirements. After the Committee gets it back there may be some fine tuning, but basically it is 99% done. It will be presented to the Board early next year. The Committee consists of Councilman Grubham, Marchie Diffendorf, Duane Travis and Chad Moran who put a lot of time and effort into this with Duane Travis putting the whole thing together. There will be about 30 laws that will have to be updated because of changes made to the Code, assuming the Board accepts it. The thought is to address a few of them every meeting since it will be so involved and every one of them will require a public hearing. The code book we now have will be completely different.

**FEMA.**

Supervisor Kniffen reported: FEMA approved the disaster declaration for the August flood. Basically what happens now is we will meet with Emergency Services in late October and they'll advise us of the ground rules and what has to be done. Our team in Kirkwood will get together before then so we are prepared. This was announced today through Senator Schumer's office. Congresswoman Tenny will be coming to the Kirkwood Town Hall on Friday, October 5<sup>th</sup> at 10AM to hold a news conference advising of this as well.

**2019 Budget.**

Supervisor Kniffen thanked Mr. Smith, the Town's Budget Officer, for another job well done and said he is a great asset to this Town and we appreciate what he is doing.

Supervisor Kniffen reported: A couple of things had to be put into the budget that we didn't anticipate due to the flood. In regard to FEMA, here is how it will probably play out: FEMA will pay 75% of the costs, NYS 12 ½% and the Town's share will be 12 ½%.

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There is a possibility that NYS will pay more and we are pushing for that but we did put enough in the budget to cover it. In regard to the grants, they've all been submitted and are due in December, however we don't get 100%. In some cases it's 60/40 or 50/50, it depends on the particular grant. Even if we get grants we will have to come up with some money so when we put the budget together we make sure that we would have that money too. We put it in over three years instead of all in one year.

Mr. Smith provided copies of the Preliminary 2019 Budget and stated: Town wide the proposed increase is 1.1% over last year and the cap is overall 2%; the base amount fluctuates for any municipality based on their PILOTs. \$219,000 of the appropriated fund balance is the potential FEMA exposure. If we get the salt barn grant and highway drainage grant our share that is unfunded by the grant we try to cover over three years starting in 2019. Overall the valuation per thousand is down about \$2.39 million from last year and the big driver for that was the former Putnam property, which was actually more than that but raises buffered it to the \$2.39 million. Raises in the budget overall were computed at 2.53%, triggered by the Union contract. Other pending grants for water and sewer would go in the Water & Sewer Budget and not be reflected here. The contractual for the Justice Court added a few lines; law enforcement presence \$23,500, mandatory clerk training \$1,900 (3 at \$950 each) and a third party audit \$5,000. The reason for the third party audit is because I was involved earlier in the year when there were problems with the new nCourt program and ended up doing it myself, so I can't audit my own work. (Mr. Smith explained this in detail.) Grant writer costs are included in 2019 at \$36,000 and \$7,000 is included as the remaining portion to repair the covered bridge. Health insurance is down, particularly in Highway, due to the Union coverage being less expensive, with the increase being only 2.8% in the 2018 and 2019 contract. The Town's Excellus increase hasn't been finalized yet but we usually budget about 5%. Supervisor Kniffen added that the Union Contract is a three-year contract and 2.8% is a fixed number for three years. We got a letter from Excellus indicating they are only asking for a 1 ½% increase and normally they ask for 12% to 14%. So right now something good is happening in that regard because that's always a big driver and we don't get to negotiate that.

Mr. Smith continued: The sales tax is trending higher and was supported by the recent presentation from Broome County so I raised the revenue between General Fund and Highway Fund by \$51,000. We might expect to see even a higher number based on all the flood remediation that will take place between now and next summer if people buy materials locally. The fines and bail account is trending a lot higher because of the Diversion Program. They seem to keep adding more kinds of infractions that will be covered in the program. Supervisor Kniffen explained that most of our fines are on federal or state highways and currently we don't get that money, the State gets it all. We contacted Assemblyman Crouch and Senator Akshar questioning why this is. They put together some legislation for Albany to look into this. We hope to get that turned around because that would be significant revenue for the Town. The increase to the tax bill will actually be five cents per thousand, and in looking at the average \$100,000 assessment in Kirkwood, that would be a Town tax increase of \$5.00.

Mr. Smith continued: Where there has been flooding in the past, generally we put down a revenue equivalent to the expenses pending on how the State participates. Other than the \$219,000 exposure, we could end up with \$1.5 million for work done next year. Depending on how the Fairview Road situation works out, we're hoping for 100% reimbursement from the Federal Highway Administration. The PILOTs will be updated. The CHIPS Aid is set at \$80,000 with offsetting expense for that amount. So far that program seems to be alive and well and there is another State program that goes along with that. John Finch added that we get an additional \$20,000 from Pave New York plus we sometimes get some assistance with winter recovery, so it's generally higher than \$80,000. Mr. Smith added the only other thing that is new is the addition of music in the parks of \$2,500.

In response to Councilwoman Yonchuk regarding Retirement System costs, Mr. Smith said the market has been so good that the reports have been favorable to us. They are funded about 98% right now, so this should bode well through the end of next year.

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Supervisor Kniffen responded to Councilman Diffendorf that the \$5.00 increase on a \$100,000 assessment is the result of the fire budget. The General Fund and Highway budgets are down. Each fire company's budget increased only \$2,000 each. Supervisor Kniffen added that this is the seventeenth straight year that the Town Board has not taken a salary increase.

Supervisor Kniffen said there's a resolution on the agenda tonight to schedule a public hearing for October 30<sup>th</sup> to consider the preliminary budget so the Board has the whole month to discuss it with Mr. Smith or himself. The Board will vote on the budget on Monday, November 5<sup>th</sup>.

**PILOT.**

Supervisor Kniffen reported: Apparently L3 is moving out of the old Link building and staying in Kirkwood. There is a PILOT for the Link building and when L3 goes to the other site they will be asking for a PILOT. I talked to The Agency requesting more information as to where this is going. I assume, if there is no one employed at the Link building with L3 leaving, that PILOT would go away, depending on the terms. There are two kinds of PILOTs, standard and deviated. Deviated is the one we are used to, which is for so many years and increases, and with a standard its less years and more money for the Town. I don't know why they would go with a standard but it may go that way. I will inform the Board when I find out more about this.

**Speed Limit Reduction Requests – Grange Hall, Kutalek, Zimmer.**

Supervisor Kniffen reported: In response to our request to reduce the speed limit on Grange Hall, Kutalek and Zimmer roads, a response was received that states the current 45 MPH speed limit is appropriate for all three roads, so they will not be reduced. John Finch said that currently there are no speed limits posted on Kutalek or Grange Hall, which would normally mean the limit could be 55 MPH but we can post 45 MPH in the town. In response to Councilman Diffendorf, John said he does think many people go more than 45 MPH on all those roads, that he has watched them over the course of the summer and they fly down the roads, especially Johnson. Councilwoman Yonchuk said this puts the ball in our court in terms of being responsible for posting our roads.

**OLD BUSINESS:**

Councilwoman Yonchuk moved to adopt resolution, after a Public Hearing, adopting the 2019 Water & Sewer Benefit Unit Assessments, in accordance with the attached resolution. Councilman Diffendorf seconded.

159-18  
Adopt 2019  
W&S Unit  
Assessments

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Supervisor Kniffen	- yes

MOTION CARRIED.

Councilman Diffendorf moved to adopt Resolution Approving the 2019 Preliminary Budget and Directing a Public Hearing for October 30, 2018 at 6:00 PM. Councilman Grubham seconded.

160-18  
Sched PH  
2019 Prelim  
Budget

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Supervisor Kniffen	- yes

MOTION CARRIED.

Councilman Grubham moved to adopt resolution ratifying a resolution authorizing Griffiths Engineering to do an Engineering Study on the City Line Booster Station Project at a cost not to exceed \$ 3,285. Councilman Weingartner seconded.

161-18  
Griffiths Eng.  
City Line  
Booster Sta.  
Study

Roll Call Vote:	Councilman Weingartner	- yes
	Councilman Grubham	- yes
	Councilwoman Yonchuk	- yes

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Councilman Diffendorf - yes  
Supervisor Kniffen - yes

MOTION CARRIED.

162-18  
Refund to  
Trelease &  
Pflanz, Water  
Billing  
Dispute

Councilman Weingartner moved to adopt resolution authorizing a refund of \$155.39 to Scott Trelease and a refund of \$671.86 to Robert Pflanz for disputed water billings.

Councilwoman Yonchuk seconded.

Roll Call Vote: Councilman Weingartner - yes  
Councilman Grubham - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Supervisor Kniffen - yes

MOTION CARRIED.

163-18  
Amend Reso.  
#154-2018  
Buckingham  
PILOT

Councilwoman Yonchuk moved to adopt resolution amending Resolution #154-2018 regarding the proposed Buckingham PILOT to correct years 11-15 from 75% of the levy to 70% of the levy, in accordance with the attached resolution. Councilman Diffendorf seconded.

Roll Call Vote: Councilman Weingartner - yes  
Councilman Grubham - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Supervisor Kniffen - yes

MOTION CARRIED.

164-18  
Court  
Security  
Agreement w/  
Br County

Councilman Diffendorf moved to adopt resolution authorizing the Supervisor to enter into an Intermunicipal Agreement with Broome County for Court Security, in accordance with the attached agreement. Councilman Grubham seconded.

Roll Call Vote: Councilman Weingartner - yes  
Councilman Grubham - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Supervisor Kniffen - yes

MOTION CARRIED.

165-18  
Johnson Rd.  
Project -  
Emergency  
ZMK Const.

Councilman Grubham moved to adopt resolution ratifying a resolution authorizing ZMK Construction, Inc., to do the Johnson Road Slope Failure Project at a cost not to exceed \$119,000, in accordance with the attached quote. Councilman Weingartner seconded.

**Discussion:** Councilman Diffendorf said he thinks that it should state somewhere in the resolution that it was an emergency project because it's beyond the scope of what should be put out to bid. Councilman Grubham amended his motion and Councilman Weingartner his second to add after \$119,000, "as a project on an emergency basis".

Roll Call Vote: Councilman Weingartner - yes  
Councilman Grubham - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Supervisor Kniffen - yes

MOTION CARRIED.

166-18  
Popes Ravine  
Project -  
Emergency  
ZMK Const.

Councilman Weingartner moved to adopt resolution authorizing ZMK Construction, Inc., to do the Popes Ravine Road Slope Failure Project at a cost not to exceed \$15,750.00, with 100% of the cost to be reimbursed by the FHWA Emergency Relief Program, as a project on an emergency basis, in accordance with the attached Detailed Damage Inspection Report and estimate. Councilwoman Yonchuk seconded.

Roll Call Vote: Councilman Weingartner - yes  
Councilman Grubham - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Supervisor Kniffen - yes

MOTION CARRIED.

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Councilwoman Yonchuk moved to adopt resolution authorizing ZMK Construction, Inc., to do the Corporate Drive Road Project at a cost not to exceed \$10,670.00, with 100% of the cost to be reimbursed by the FHWA Emergency Relief Program, as a project on an emergency basis, in accordance with the attached Detailed Damage Inspection Report. Councilman Diffendorf seconded.

167-18  
Corporate Dr.  
Project –  
Emergency  
ZMK Const.

**Discussion:** Councilman Grubham pointed out that the reason ZMK is doing all this work is because they are authorized by the County for emergency projects.

Roll Call Vote:        Councilman Weingartner        - yes  
                                 Councilman Grubham                - yes  
                                 Councilwoman Yonchuk            - yes  
                                 Councilman Diffendorf           - yes  
                                 Supervisor Kniffen                - yes

MOTION CARRIED.

Councilman Diffendorf moved to adopt resolution authorizing Broome Bituminous Products, Inc., to pave Krager Road, Brink Road, Foley Road, and Quilty Hill Road at a cost of \$14,900.00 plus the cost of the paving crew and equipment as outlined in the attached quote. Councilman Grubham seconded.

168-18  
Krager, Brink  
Foley, Quilty  
Hill paving  
Broome  
Bituminous

**Discussion:** In regard to the additional cost, John Finch said there are a number of things included that they charge for such as mobilization for each site, a crew for each site and laborers and gets broken down based on the hours they are at each site. There is no way to know the total cost until the projects are completed. Councilman Grubham verified that the \$14,900 is just for materials, not labor. He questioned what the time frame is to do the work. John said the mobilization will be the hardest part to figure out. Krager Road has already been done and the mobilization fees don't apply because they were already working on Hiner Road at the time. Foley and Quilty Hill can be done in the same day and they will have to break down and go all the way over to Brink Road which is on the other side of town, so that will probably have to be done on a different day. This all depends on how quickly they can get it blacktopped. It was noted that per day is however long it takes, it could be four or eight hours. After it was determined that it should only take two days (one day for both Foley and Quilty Hill and one day for Brink), Councilwoman Yonchuk provided a calculation that the cost would be about \$12,000, and by adding a \$3,000 cushion, it was determined the total additional cost should be \$15,000. John said these roads will all be turned into FEMA for reimbursement. Councilman Diffendorf amended his motion and Councilman Grubham his second to add "plus labor costs not to exceed \$15,000.00".

Roll Call Vote:        Councilman Weingartner        - yes  
                                 Councilman Grubham                - yes  
                                 Councilwoman Yonchuk            - yes  
                                 Councilman Diffendorf           - yes  
                                 Supervisor Kniffen                - yes

MOTION CARRIED.

Councilman Grubham moved to adopt resolution appointing Peter M. Maciak as Ad Hoc Member to the Planning Board pursuant to Local Law No. 1-2004, effective October 3, 2018, to be compensated at \$30.00 per meeting attended, upon submission of a voucher to the Town Clerk. Councilman Weingartner seconded.

169-18  
Appoint  
P. Maciak  
Planning Bd  
Ad Hoc

Roll Call Vote:        Councilman Weingartner        - yes  
                                 Councilman Grubham                - yes  
                                 Councilwoman Yonchuk            - yes  
                                 Councilman Diffendorf           - yes  
                                 Supervisor Kniffen                - yes

MOTION CARRIED.

Councilman Weingartner moved to adopt resolution reappointing Jason Griffin as Member, Board of Assessment Review for a term to expire September 30, 2023. Councilwoman Yonchuk seconded.

170-18  
Reappoint  
J. Griffin  
BAR

Roll Call Vote:        Councilman Weingartner        - yes  
                                 Councilman Grubham                - yes  
                                 Councilwoman Yonchuk            - yes  
                                 Councilman Diffendorf           - yes

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Supervisor Kniffen - yes

MOTION CARRIED.

171-18  
Quilty Hill  
Rd Project –  
Emergency  
ZMK Const.

Councilwoman Yonchuk moved to adopt resolution authorizing ZMK Construction, Inc., to do the Quilty Hill Road Project at a cost not to exceed \$19,980.00, as a project on an emergency basis, in accordance with the attached quote. Councilman Diffendorf seconded.

**Discussion:** In regard to all the resolutions regarding emergency work, Councilman Grubham said there will be more work eventually, this is just emergency work to make these roads passable.

Roll Call Vote:

Councilman Weingartner	- yes
Councilman Grubham	- yes
Councilwoman Yonchuk	- yes
Councilman Diffendorf	- yes
Supervisor Kniffen	- yes

MOTION CARRIED.

**Discussion – Fairview Avenue. (JAF)**

Supervisor Kniffen explained that Fairview Avenue was seriously damaged by the recent flash flood and the cost to repair it will be \$870,000. The Board has discussed whether or not to repair the road or close it since it will probably be damaged again. There is a detour that is a fairly easy way around this. Since then we found out it is a federal highway and the Federal Highway Administration (FHWA) will take care of it at 100%. There is still a problem with the water flow that wouldn't be covered if we close the road, and we would have to take care of the \$100,000 cost. John Finch isn't actually talking with someone from the federal government but someone from NYSDOT, who represents the federal government. This causes a little concern and he would feel more comfortable talking with someone from the federal government. He questioned if it happens again if they will repair it again at their cost. They have also put a time limit on this and if we can't complete the project by February 14, 2019 they will only pay 80%. We'll be going into winter and may not be able to get it done by that date. John Finch said we would have everything done except paving.

John Finch stated we have six months from the date of the occurrence, August 14<sup>th</sup>, for it to be considered an emergency project, so after February 14<sup>th</sup> it will no longer be considered an emergency and they would only cover 80% and the Town would cover 20%. There would be no FEMA involvement whatsoever since it's a federal highway. If we were to repair it we would have basically 4 ½ months to do it. The paving plants close in the middle of November so we would build as much of the road as possible and pave what we can before the plants close. Jon VanDeusen of ZMK told me that the road would definitely be completed except for the paving by February 14<sup>th</sup>, so we would get 100% funding up to that point. We would be responsible for 20% of whatever paving is left. In response to Councilman Diffendorf, John said that Lance Lee from DOT said there will be no extension. Councilman Diffendorf said these are federal roads, which is rare, and he doesn't see why they wouldn't give an extension. It could even be a bigger job and they couldn't expect the job to be done in six months. John said there is no estimate for the cost of the paving but a ballpark figure would be about \$100,000.

Councilman Grubham said we first have to decide if we want to re-open the road. Councilman Diffendorf said he thinks we should re-open it. If he were a property owner there he would not want to be locked out because the road was closed off. There are no homes there but there's always the possibility for development some place. Supervisor Kniffen said this has been discussed twice in the presence of the Hiner Road residents and they didn't express a concern. John Finch said the lots for the property owners on that road run up to Bevier Street. He was told if we rebuild it and this happens again they will fix it again, that they repaired it in 2006. Supervisor Kniffen questioned if we could get that in writing. Since it's designated as a federal highway egress, Councilwoman Yonchuk said she would think they would have to pay. Councilman Grubham said he doesn't have a problem with it either way but it's still our money that we're spending. John said if we don't rebuild the road it could cost the Town \$100,000 or possibly \$20,000 if we do repair it. If we decide not to open the road the FHWA won't pay to open the ditches and get the pipes removed. That would be all on us if we abandon the road but he

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is sure it would be included in the federal project. Councilwoman Yonchuk said since the plants close in November she thinks that would be the case you would make for an extension. She also is not so sure that the residents of Hiner and Krager roads are not concerned about closing Fairview, that possibly they are upset. She agrees with Councilman Diffendorf that if you own property there you're not liking the idea of the road being closed.

Councilman Grubham said at this point it comes down to money, and it seems the best option is to rebuild it, which would include getting the water way fixed. It would be paying \$100,000 to get the water way fixed versus maybe \$20,000 for paving. Supervisor Kniffen said he agrees. John Finch said if you come up Fairview from Binghamton, three quarters of the road is bad but it's not washed out like the upper side by Hiner so we would work on the good part of the road first to get as much paved as possible. Councilman Diffendorf said he thinks John will be able to get an extension until spring to put the pavement down because this an emergency deal. He wouldn't put any down before that because when you are working around it will just get torn up again, unless John can't get an extension. John Finch and Supervisor Kniffen will contact Lance Lee again about rebuilding and the extension, but John noted Lance indicated to him that he is not too confident about getting an extension.

John Finch said the County gave him an estimate of \$870,000 to repair Fairview Avenue and Mr. Blaise explained that a resolution will be needed since the Town will be spending money before we get reimbursed. He questioned if the funds are available or if they will come from somewhere else. Mr. Blaise said since the Town is using ZMK, which has the County emergency contract and we're legally authorized to go off the County bid, going out to bid ourselves won't be necessary. John said if we go out to bid it pushes this project out at least another month and it's an obvious emergency, but questioned where the money will come from. Mr. Smith said he is concerned because he is not sure how they operate, but with FEMA as soon as you get to the large contract phase you are expected to advance the money, then request it subject to their audit and approval and then they pay you at a future date that is undetermined. If they operate like that we're talking about bonding for this, although not long term. There is a lot of uncertainty. Councilman Grubham suggested we take this week to find out how this is all going to work out, that there could be a process to follow to get the money. In regard to the design work by the Engineer, John Finch said John Mastronardi will do a survey and design it as they go. The engineering is covered by FHWA as well. John Finch noted that in order to replace the pipe that is there now with a larger one, we have to prove that we actually need a larger one.

Mr. Blaise explained we would need a resolution very similar to the other resolutions passed for road work to be done on an emergency basis, but the issue is the amount. He said we can put in a not to exceed amount that can be increased later if necessary. John Finch said that Lance Lee is in agreement with everything he told him needs to be done. Mr. Blaise said if the Board approves this by resolution it doesn't mean the money has to be spent.

Councilwoman Yonchuk moved to adopt resolution authorizing ZMK Construction, Inc., to do the Fairview Avenue Road Project at a cost not to exceed \$900,000.00, as a project on an emergency basis. Councilman Grubham seconded.

Roll Call Vote:            Councilman Weingartner     - yes  
                                 Councilman Grubham           - yes  
                                 Councilwoman Yonchuk       - yes  
                                 Councilman Diffendorf       - yes  
                                 Supervisor Kniffen           - yes

172-18  
Fairview Ave  
Project –  
Emergency  
ZMK Const.

MOTION CARRIED.

**NEW BUSINESS:**

Councilman Diffendorf moved to adopt resolution authorizing the emergency replacement of the Main Sewer Station Dry Well Exhaust Fan by R&G Sheet Metal, Inc., at a cost not to exceed \$6,238.00, in accordance with the attached quote. Councilman Grubham seconded.

173-18  
Replace Dry  
Well Exhaust  
Fan - Sewer

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**Discussion:** John Finch reported we are replacing the blower unit at the main sewer station, it's the original one, about 30 years old and it's failing. J& R Electric will most likely be doing the electrical work.

Roll Call Vote:        Councilman Weingartner     - yes  
                             Councilman Grubham         - yes  
                             Councilwoman Yonchuk       - yes  
                             Councilman Diffendorf       - yes  
                             Supervisor Kniffen           - yes

MOTION CARRIED.

Councilman Grubham moved to adopt resolution rescinding Resolution #155-18, dated September 4, 2018, regarding health insurance into retirement and paying a percentage of the monthly premium. Councilman Weingartner seconded.

174-18  
Rescind  
#155-18  
Health Ins.

**Discussion:** Supervisor Kniffen explained this involves retirees that are eligible into retirement contributing. We passed a resolution to adopt that but we later found out that by not giving the Town an answer, the Union did not accept it. Since that time they have accepted it and since the original resolution did not include them we thought it best to bring it back and rescind it.

Roll Call Vote:        Councilman Weingartner     - yes  
                             Councilman Grubham         - yes  
                             Councilwoman Yonchuk       - yes  
                             Councilman Diffendorf       - yes  
                             Supervisor Kniffen           - yes

MOTION CARRIED.

**AUDIT AND PAYMENT OF CLAIMS:**

Councilwoman Yonchuk moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims, and ratifying the payment of the prepaid claims as authorized by resolution adopted January 2, 2018, all in accordance with the abstract of claims on file in the Town Clerk's Office. Councilman Diffendorf seconded.

175-18  
Audit/Pay

Roll Call Vote:        Councilman Weingartner     - yes  
                             Councilman Grubham         - yes  
                             Councilwoman Yonchuk       - yes  
                             Councilman Diffendorf       - yes  
                             Supervisor Kniffen           - yes

MOTION CARRIED.

**ADJOURNMENT:**

Councilman Weingartner moved to adopt resolution to adjourn the meeting. Councilman Diffendorf seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 7:22 P.M.

Respectfully submitted,

Gayle M. Diffendorf  
Town Clerk