

TOWN OF KIRKWOOD
Town Board Meeting Agenda
May 4, 2021

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: April 6, 2021 Town Board Meeting

PUBLIC PARTICIPATION:

COMMUNICATIONS:

COMMITTEE REPORTS:

	<u>Chair</u>	<u>Members</u>
Beautification Committee	Patricia A. Griffin	Sandy Wasson
Bldg Dept/Code	Robert F. Weingartner	Lewis C. Grubham
Bldgs/Cemeteries	John A. Finch, Jr.	William J. Diffendorf, Jr.
Dog Control	Katie M. Legg	Robert F. Weingartner
Employment Discrimination/ Harassment	Robert F. Weingartner	John A. Finch, Jr.
Enviro. Protection	John Mastronardi	Robert H. McKertich
Fire	Lewis C. Grubham	William J. Diffendorf, Jr.
Highway/Public Works	Co-Chair John A. Finch, Jr. Co-Chair Lewis C. Grubham	William J. Diffendorf, Jr.
Informational Letter, Town	Lewis C. Grubham Mary Kay Sullivan	Town Board
Insurance, Town	Robert F. Weingartner	Katie M. Legg
Inventory	Katie M. Legg	Robert F. Weingartner
Lighting Dist.	William J. Diffendorf, Jr.	Katie M. Legg
Negotiations	Robert H. McKertich	Lewis C. Grubham
Parks	Lewis C. Grubham	John A. Finch, Jr.
Personnel/Benefits	Lewis C. Grubham	William J. Diffendorf, Jr. John A. Finch, Jr. Mary Kay Sullivan
Planning Board	Katie M. Legg	Arthur J. Shafer
Property Acquisition	Lewis C. Grubham	William J. Diffendorf, Jr.
Purchase Agreements	Mary Kay Sullivan	Arthur J. Shafer
Senior Citizens	Katie M. Legg	Arthur J. Shafer
Sexual Harassment	Lewis C. Grubham	1 Board Member - TBD 1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis C. Grubham Co-Chair John Mastronardi	John A. Finch, Jr. James R. Smith William J. Diffendorf, Jr.
Water/Sewer Department	Lewis C. Grubham Co-Chair Arthur J. Shafer	John Finch, Jr. James R. Smith William J. Diffendorf, Jr.
Youth	Katie M. Legg	Robert F. Weingartner
Zoning Board of Appeals	Katie M. Legg	Arthur J. Shafer
DEPUTY SUPERVISOR:	Robert F. Weingartner	

OLD BUSINESS:

1. Resolution ratifying a resolution authorizing the Supervisor to sign the MS4 Municipal Compliance Certification (MCC) Form, in accordance with the attached form.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
2. Resolution combining the June 29, 2021 Work Session and the July 6, 2021 Town Board Meeting into one night to be held July 6, 2021.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
3. Resolution combining the July 27, 2021 Work Session and the August 3, 2021 Town Board Meeting into one night to be held August 3, 2021.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
4. Resolution combining the August 31, 2021 Work Session and the September 7, 2021 Town Board Meeting into one night to be held September 7, 2021.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
5. Resolution cancelling the November 2, 2021 Town Board Meeting due to Election Day and rescheduling for Monday, November 1, 2021.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
6. Resolution scheduling a Special Town Board Meeting for December 28, 2021, after the Work Session, for the purpose of auditing year end bills and any other business that may come before the Board.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
7. Resolution hiring Terry Everett as Laborer to work in the Parks Department effective May 12, 2021 for 90 days at a rate of pay of \$12.82 per hour.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
8. Resolution ratifying a resolution authorizing W2 Operator Training Group, LLC to perform emergency repairs of the Booster Pump, at a cost not to exceed \$3,825.00, in accordance with the attached quote.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
9. Resolution increasing Tyler Harpell's hourly rate \$.38 per hour after completing the Grade C Water Distribution Operator Certification Course, in accordance with the Policy Regarding Salary Increases for Advanced Training or Certification.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
10. Resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Jeffrey Hawkes as Town Justice, in accordance with the attached resolution.
Motion by _____; Second _____.
RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.

11. Resolution authorizing the Supervisor to sign the Landlord Authorization Form regarding the request from Tori Diffendorf to use Veterans River Park on June 12, 2021 for a wedding and reception and allowing liquor to be served, in accordance with the attached form.
 Motion by _____; Second _____.
 RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
12. Resolution accepting the donation of real property located at 15 Grange Hall Road and dedicating said property as parkland, in accordance with the attached resolution.
 Motion by _____; Second _____.
 RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.

NEW BUSINESS:

1. Resolution authorizing the purchase of an In-Field Rake for the Parks Department from Southeast Turf Equipment, Inc., at a cost not to exceed \$7,100.00, in accordance with the attached quote.
 Motion by _____; Second _____.
 RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.
2. Resolution authorizing Chad Moran to attend STBOA Training on June 2-3, 2021 at Tioga Downs Conference Center, Nichols, NY, at a cost of \$100.00, with all reasonable expenses paid.
 Motion by _____; Second _____.
 RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.

AUDIT AND PAYMENT OF CLAIMS:

1. Resolution authorizing the audit and payment of the following claims:
 General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims # 21000459 through # 21000613 in the total amount of \$ 854,103.45, which includes prepaid claims as authorized by resolution adopted January 5, 2021.
 Motion by _____; Second _____.
 RCV: RFW ____, KML ____, WJD ____, AJS ____, LCG ____. Vote: _____.

ADJOURNMENT:

1. Resolution to adjourn the meeting:
 Meeting adjourned at _____ P.M