

**TOWN OF KIRKWOOD
TOWN BOARD MEETING**

August 1, 2023

A regular meeting of the Kirkwood Town Board was held on August 1, 2023 at 6:10 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham
Councilmember Katie Legg
Councilmember Sandy Wasson
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works
Marchie Diffendorf, Planning Board Chairman

Absent: Councilmember William Diffendorf, Jr.

PLEDGE OF ALLEGIANCE: Done prior to the Work Session.

APPROVAL OF MINUTES: June 26, 2023 Town Board Meeting

PUBLIC PARTICIPATION:

Larry Holt of Trim Street commented on an issue the Country Courier had with missing information regarding the date, time and place of the Kirkwood Board meeting. Councilmember Weingartner noted that it was most likely a printing mistake. Supervisor Grubham stated we would look into it.

Tom French of Foley Road spoke to the Board regarding an ongoing court case he is involved in with the Town of Kirkwood. Supervisor Grubham stated that he was not at liberty to comment until the court case is completely resolved. Tom French also commented about debris on his road after mowing had been complete and then issues with getting fill for his property from the Town. Supervisor Grubham suggested that John Finch, the Town Engineer, and Tom French all meet to discuss what can and can't be done on his property in regards to fill and a particular drainage pipe that the Town maintains.

COMMUNICATIONS: None.

COMMITTEE REPORTS:

Town Historian.

Karen Ferguson reported that the Historian's article is now on the Town's website. She has also created a Historian's corner in the Board room on the back wall with several different historical pieces. Roger Luther, Broome County's Historian, is also posting her article as well.

Dog Control Report.

Councilmember Legg reported numbers from the June 2023 Dog Control Report. A copy is filed in the Town Clerk's office.

Seniors.

Councilmember Legg reminded everyone the senior's luncheon is being held Wednesday, August 2, 2023 at noon at the Kirkwood Fire Station, and being catered by House of Reardons.

Roads.

John Finch reported on a list of roads that had been oil and stoned. Also stating the last big project this summer is to pave Krager Road and Pine Camp Drive in the next couple of weeks. Supervisor Grubham noted it was good to get these roads done early since the price of oil is increasing fast, it ended up saving the Town and taxpayers quite a bit of money.

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OLD BUSINESS:

98:23
Reschedule
Meeting
11/6/23

Councilmember Wasson moved to adopt resolution rescheduling the November 7, 2023 Town Board Meeting to Monday, November 6, 2023 due to Election Day. Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

99:23
Approve to
Advertise Bid
Court Street
Sewer Rehab
Project

Councilmember Legg moved to adopt resolution authorizing advertising for Sealed Bids for the Court Street Sewer Rehabilitation Project, with bids returnable to the Town Clerk's Office August 31, 2023 at 11 AM, and be publicly opened and read at that time. Councilmember Weingartner seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

100:23
Approve to
Advertise Bid
Pavilion #2
VR Park

Councilmember Weingartner moved to adopt resolution authorizing advertising for Sealed Bids for the Kirkwood Veterans River Park Pavilion Rehabilitation Project, with bids returnable to the Town Clerk's Office August 31, 2023 at 11 AM, and be publicly opened and read at that time. Councilmember Wasson seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

101:23
Authorize
Wash & Stain
Exterior Town
Hall

Councilmember Legg moved to adopt resolution authorizing Wash and Roll Painting to power wash, prime, caulk, and stain the exterior of the Town Hall, at a cost not to exceed \$12,000, in accordance with the attached quote. Councilmember Weingartner seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

102:23
Agreement
with Broome
County for
Court Security

Councilmember Wasson moved to adopt resolution authorizing the Supervisor to sign an agreement with Broome County for Court Security for a term of 09/01/23-08/31/24, in accordance with the attached agreement. Councilmember Legg seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

103:23
Approve to
Advertise Bid
Johnson Road
Water Tank
Rehab Project

Councilmember Legg moved to adopt resolution authorizing advertising for Sealed Bids for the Johnson Road Water Tank Rehabilitation Project, with bids returnable to the Town Clerk's Office August 31, 2023 at 11 AM, and be publicly opened and read at that time. Councilmember Weingartner seconded.

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

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Councilmember Weingartner moved to adopt resolution authorizing Karen Ferguson to attend the APHNYS Fall Conference September 17-20, 2023, at the Hotel Ithaca in Ithaca, NY, at a cost of \$65 for the conference fee and \$417 for the hotel, with all reasonable expenses paid. Councilmember Wasson seconded.

104:23
Education
K.Ferguson
Historian

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution establishing a Committee and Appointing Members to explore potential changes to Local Law No. 6-2022 entitled Solar Energy Systems. Councilmember Legg seconded.

105:23
Appoint
Committee to
Change Solar
Law

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution authorizing the Supervisor to enter into an Intermunicipal Agreement for Dog Control Services with the Town of Conklin, in accordance with the attached agreement. Councilmember Weingartner seconded.

106:23
Agreement
with Conklin for
Dog Control
Services

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Weingartner moved to adopt resolution authorizing the Transfer of Funds, in accordance with the attached Budget Adjustment Sheet. Councilmember Wasson seconded.

107:23
Transfer of
Funds, Budget
Adjustments

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the Supervisor to enter into a Collective Bargaining Agreement with Teamsters Local 317, in accordance with the attached agreement. Councilmember Legg seconded.

108:23
Collective
Bargaining
Agreement with
Teamsters

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution amending the Rules and Regulations Governing Attendance and Benefits for Town of Kirkwood Employees, in accordance with the attached Rules and Regulations. Councilmember Weingartner seconded.

109:23
Amend Rules &
Regulations of
Town Policy
Handbook

Roll Call Vote: Councilmember Wasson - yes
 Councilmember Legg - yes
 Councilmember Weingartner - yes
 Supervisor Grubham - yes

MOTION CARRIED.

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AUDIT AND PAYMENT OF CLAIMS:

Councilmember Weingartner moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims #23000823 through #23001000 in the total amount of \$959,800.26, which includes prepaid claims as authorized by resolution adopted January 3, 2023.

Councilmember Wasson seconded.

Roll Call Vote:	Councilmember Wasson	- yes
	Councilmember Legg	- yes
	Councilmember Weingartner	- yes
	Supervisor Grubham	- yes

MOTION CARRIED.

ADJOURNMENT:

Councilmember Weingartner moved to adopt resolution to adjourn the meeting.
Councilmember Legg seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 6:27 PM

Respectfully submitted,

Kelley M. Diffendorf
Town Clerk

110:23
Audit/Pay