

**TOWN OF KIRKWOOD
WORK SESSION**

March 28, 2023

Present: Supervisor Lewis Grubham
Councilmember William Diffendorf, Jr.
Councilmember Katie Legg
Councilmember Sandy Wasson
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works
Marchie Diffendorf, Planning Board Chairman

- 1. Discussion – Resolution ratifying a resolution authorizing advertising for Sealed Bids for the Stratmill Road Water Tank Rehabilitation Project, with bids returnable April 5, 2023 at 11:00 AM, and be publicly opened and read at that time. (LCG)**

Supervisor Grubham explained this project is going to be rebid since the first round of bids last month are being rejected. The first bids came in much higher than expected and were proposed as a single bid instead of broken down into sections. **Resolution.**

- 2. Discussion – Resolution authorizing the Supervisor to sign the Landlord Authorization Form regarding the request from the Kirkwood Fire Co. #1 to run the beer tent at the 2023 Kirkwood Town Fair, at Veterans River Park, in accordance with the attached Landlord Authorization Form. (LCG)**

This form needs to be signed by the Supervisor so the Kirkwood Fire Company can submit it to the New York State Liquor Authority for approval to sell beer at the fair. **Resolution.**

- 3. Discussion – Resolution authorizing the Kirkwood Fire Co., #1 to run the beer tent at the 2023 Kirkwood Town Fair, subject to approval from the New York State Liquor Authority. (LCG)**

This resolution will then authorize the Kirkwood Fire Company to run the beer tent at the fair once they receive approval from the New York State Liquor Authority. **Resolution.**

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- 4. Discussion – Request from John Finch to attend the W2O Winter Workshop on March 31, 2023 in Cortland, NY, at a cost not to exceed \$70. (JAF)**

John Finch is working towards collecting 30 credit hours. **Resolution.**

- 5. Discussion – Resolution hiring Chris Tozer as Temporary Laborer to work in the Parks Department, effective April 19, 2023 until October 3, 2023, at a rate of pay of \$16.00 per hour. (JAF)**

In the past this position and the one listed below (item #6) have been appointed as temporary laborers for three-month terms, but with it being very difficult to hire people to work for such a short period of time the County agreed to bump these up to six-month positions. **Resolution.**

Councilman Weingartner reminded John Finch that as in past years he should check with the previous employee to be sure that person is not interested in these temporary opportunities before offering the position to someone new.

- 6. Discussion – Resolution hiring Brian Garvey as Temporary Laborer to work in the Highway, Water & Sewer Departments, effective April 19, 2023 until October 3, 2023, at a rate of pay of \$16.00 per hour. (JAF)**

Resolution.

- 7. Audit of Claims.**

Public Hearing – Rezoning Racetrack.

Supervisor Grubham reminded the Board of the Public Hearing next week, which may bring in large number of people.

Open Water Department Position.

John Finch reported that Aiden Ellsworth gave his two-week notice in the Water department and his last day will be next Wednesday, April 5, 2023. The position has been advertised on Facebook and Indeed, with several applications coming in. John Finch would like to start interviews as soon as possible. Possibly holding a special meeting to appoint the person chosen for the position before the May board meeting.

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City Line Booster Station.

The pump is running well at the City Line Booster Station. It will be maintained and checked every three to six months to be sure it continues to work as it should.