

**TOWN OF KIRKWOOD
WORK SESSION**

January 31, 2023

Present: Supervisor Lewis Grubham
Councilman William Diffendorf, Jr.
Councilwoman Katie Legg
Councilman Robert Weingartner

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works
Marchie Diffendorf, Planning Board Chairman

Absent: Councilwoman Sandy Wasson

1. Discussion – Uniform Code Update. (LCG)

Supervisor Grubham informed the Board that there is a new Fire and Building Code Update from the State that the Town has to adopt. It will replace the law we currently have in place. Mr. McKertich explained that a public hearing needs to be scheduled at the Town Board meeting next week, therefore the public hearing will most likely be held at the end of February. Councilman Diffendorf questioned if there were any big updates/changes with these new requirements. Mr. McKertich described a new provision for municipalities to consider the affects that climate change and severe storm events have on buildings, along with some changes that would be considered more strict than previous versions. A copy of the new law is on file in the Town Clerks office. **Resolution (for Public Hearing).**

2. Discussion – Resolution, on recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue license for the following mobile home-trailer parks, such licenses will be for the year 2023:

Quilty Hill Mobile Home Park, 49 Quilty Hill Road, Kirkwood, NY 13795

Owner: Illinois Parks, LLC

Kirkwood Parksites, LLC, 1794 US Route 11, Kirkwood, NY 13795

Owner: Gary N. Johnson

Resolution.

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- 3. Discussion – Resolution accepting the Recertification of the Record of Activities for James R. Smith, Budget Officer PT, for the year 2023, in accordance with the attached Recertification. (LCG)**

Resolution.

- 4. Discussion – Resolution accepting the Recertification of the Record of Activities for Karen Ferguson, for the year 2023, in accordance with the attached Recertification. (LCG)**

Resolution.

- 5. Discussion – Resolution amending Resolution # 12:23 from the January 3, 2023 Organizational Town Board Meeting, correcting the hourly salary for William Tozer from \$23.83 to \$25.33 for the year 2023. (LCG)**

Supervisor Grubham explained the hourly rate was incorrect in the original resolution passed. **Resolution.**

- 6. Discussion – Resolution authorizing the Supervisor to enter into an agreement with Viera & Associates CPAs, P.C., regarding the Town Court Audit for the year ending December 31, 2022 at a cost not to exceed \$5400, in accordance with the attached agreement. (LCG)**

This is the yearly audit that has to be completed for the Town Court, the price has increased slightly from last year.

Resolution.

- 7. Discussion – Falcon 4T Asphalt Hot Box Trailer for \$44,099.00. (JAF)**

John Finch referred to a pamphlet from Falcon Asphalt Repair Equipment illustrating a pull behind dual burner 4-ton recycler and hot box unit for black top. John Finch described the ways it could be used, how it can save time and money, be used all year long, and be less physically demanding on employees. The pamphlet is on file in the Town Clerk's office. Stephenson Equipment out of Syracuse has one unit available and will be bringing it to the highway garage on Thursday at 9 AM of this week for anyone that wants to look it over. John Finch was only able to find used single burner versions without the recyclers.

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The money to pay for this equipment would come out of the budgeted equipment line, which has \$80,000 available. This is one of two purchases planned for the year. The other being a truck for the water department.

- 8. Resolution ratifying a resolution authorizing advertising for Sealed Bids for the Stratmill Road Water Tank Rehabilitation, with bids returnable February 22, 2023 at 11:00 AM, and be publicly opened and read at that time. (LCG)**

After having two inspections done on this tank the Town Engineer, John Mastronardi, put together a bid packet with all the specs so we can get an idea of what this may cost. This project would be paid for with the ARPA stimulus money. **Resolution.**

- 9. Audit of Claims.**